

# REGULAR AND ANNUAL MEETING NOTICE

35<sup>th</sup> District Agricultural Association/Merced County Fair  
900 Martin Luther King Jr Way  
Merced, CA 95341  
(209) 722-1506 • Fax (209) 722-3773  
Website: [www.mercedcountyfair.com](http://www.mercedcountyfair.com)  
Notice to Public: December 2, 2022

## MEETING NOTICE

The 35<sup>TH</sup> DAA Board of Directors will be holding their annual and regular monthly fair board meeting at  
**Five Ten Bistro Meeting Room at 510 W. Main Street, Merced, CA 95341**

**Monday, December 12, 2022**

**Meeting Schedule:**

**Finance Committee 2:30 p.m.**

**Board Meeting 3:00 p.m.**

## BOARD OF DIRECTORS

Kim Rogina (President), Vicky Banaga (First Vice President), Luis Lara (Second Vice President)  
Mark Erreca, Lori Gallo, Emily Haden, Mark Pazin and Carol Silva

## STAFF

Teresa Burrola, CEO and Deputy Manager, Richard Sandoval

## PUBLIC PARTICIPATION

Members of the public are welcome and may place items on the agenda of any board meeting. The items must be directly related to fair (35th DAA) district business. Request for placement must be made in writing and delivered to the fair office no later than 5:00 p.m. on the twelfth (12<sup>th</sup>) business day prior to the board meeting. Items placed on the agenda by the public will be for information and discussion so that the board may be advised of the views of the community. While the board values the participation of the public, the board president reserves the right to limit the time for public comment to a maximum of five (5) minutes per speaker in order to proceed with the agenda of the day and/or to place the item on the agenda (as an action item) of a subsequent meeting. Pursuant to the American with Disabilities Act, individuals who, because of a disability, need special assistance to attend or participate in any 35th District Agricultural Association Board or Committee meetings, or in connection with other Merced County Fair activities, may request assistance at the Merced County Fair Office, 900 Martin Luther King Jr Way, Merced, CA or by calling (209) 722-1506. Requests should be made one (1) week in advance whenever possible. As required, Meeting Notice & Agenda are posted at [www.mercedcountyfair.com](http://www.mercedcountyfair.com). For additional information, contact the Merced County Fair at [info@mercedcountyfair.com](mailto:info@mercedcountyfair.com) or (209) 722-1507.

## MEETING AGENDA

All matters noticed on the agenda, in any category, may be considered for action. Any item not so noticed may not be considered/discussed. Items listed on the agenda may be considered in any order at the discretion of the President.

- A. CALL TO ORDER:
- B. PLEDGE OF ALLEGIANCE:
- C. ROLL CALL OF DIRECTORS:
- D. INTRODUCTION OF GUESTS & STAFF:

## MISSION STATEMENT

The Merced County Fair promises to meet the needs of our community by providing a fun, safe venue to celebrate our area's agricultural heritage, discover new technology and be entertained.

- E. **CONSENT AGENDA:** *(Discussion/Action by Board)* All items on the consent agenda are to be approved in one motion unless a board member requests separate action on a specific item.
1. Review & Approval of November 10, 2022, Meeting Minutes
  2. Review & Approval of November Cash Expenditures
  3. Review & Approval of October 2022 Financial Reports
  4. Review & Approval of November 2022 Contracts/Rental Agreements
- F. **COMMUNITY RELATIONS/PUBLIC COMMENT:** Public comment is a right granted to the public. It is reserved for items that are not listed on the agenda but are under this Board's jurisdiction. Please be informed that public participation under Public Comment will be limited to five (5) minutes per speaker, with a maximum of twenty minutes to each subject, unless extended by the Chairperson and in accordance with state law, the Board will not comment or otherwise consider such Public Comment item for business until and unless such item has been properly noticed at a future meeting. Public comments on items listed elsewhere on the agenda will be heard as that item is being considered.
- G. **REPORTS AND INFORMATION:** *(Informational/Action by Board)*
1. Correspondence
  2. Committee Reports
  3. CEO Report
  4. Friends of the Merced County Fair Report
- H. **OLD BUSINESS:** *(Discussion/Action by Board)*
1. Merced Pavilion Project – Update
  2. Solar Project – Update
  3. CVC/CVT Shade Structure Construction – Update
  4. El Capitan Roof Project – Update
- I. **NEW BUSINESS:** *(Discussion/Action by Board)*
1. Annual Election of Officers
  2. Annual Contract Delegation of Authority
    - a. Rental Agreements
    - b. Standard Agreements
    - c. Judging Agreement
    - d. Annual Bank Signature Authority Election of 2023 Officers
  3. Approval of letter to Merced County Public Works for vehicle charging station
  4. Friends of the Fair Report and approval of The Lodge FOF Restroom Project
  5. Approval of New Rental Rates
  6. 2023 Budget
- J. **MATTERS OF INFORMATION:** *(Informational)* No discussion/debate on topics introduced under the Matters of Information will be permitted. No action will be taken on such comment at this time, as the law requires formal public notice prior to any action on an agenda item.
1. Director Comments
  2. Next Board Meeting Information:
    - a. Regular Board Meeting January 9, 2023
    - b. Agenda Items: Items for discussion and/or action to be listed on the next regularly scheduled board meeting agenda.
- L. **ADJOURNMENT:**

**MISSION STATEMENT**

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## 2023 Meeting and Holiday Calendar

Board Meetings	Holidays – Office Closure
January 9, 2023 - Regular Board Meeting	January 2, 2023 - New Year's Day
February 13, 2023 - Regular Board Meeting	January 16, 2023 - Martin Luther King Jr
March 13, 2023 - Regular Board Meeting	February 20, 2023 - President's Day
April 10, 2023 - Regular Board Meeting	March 31, 2023 - Cesar Chavez Day
May 8, 2023 - Regular Board Meeting	May 29, 2023 - Memorial Day
June 5, 2023 - Regular Board Meeting	July 4, 2023 - Independence Day
June 7-11, 2023 - Annual Fair and (if needed) Special Board Meetings	September 4, 2023 - Labor Day
June 19, 2023 - Board Meeting, Fair Critique	November 10, 2023 - Veterans Day
July 10, 2023 – Regular Board Meeting	November 23-24, 2023 – Thanksgiving
August 14, 2023 - Regular Board Meeting	December 25, 2023, Christmas – Office Closed from December 25, 2023, to January 1, 2024
September 11, 2023 - Regular Board Meeting	
October 9, 2023 - Regular Board Meeting	
November 13, 2023 - Regular Meeting*	
December 11, 2023 - Regular Meeting and Annual Meeting	

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