

# REGULAR MEETING NOTICE

35<sup>th</sup> District Agricultural Association/Merced County Fair  
900 Martin Luther King Jr Way  
Merced, CA 95341  
(209) 722-1506 • Fax (209) 722-3773  
Website: [www.mercedcountyfair.com](http://www.mercedcountyfair.com)  
Notice to Public: October 6, 2023

## MEETING NOTICE

The 35th DAA Board of Directors will be holding their regular monthly fair board meeting on  
**Wednesday, October 18, 2023, in the Board Room at the Fairgrounds office**

### **Meeting Schedule:**

**Finance Committee: 2:15 p.m.**

**Board Meeting 3:00 p.m.**

## BOARD OF DIRECTORS

Vicky Banaga (President), Luis Lara (First Vice President), Mark Erreca (Second Vice President)  
Lori Gallo, Emily Haden, Mark Pazin, Kim Rogina and Carol Silva

## STAFF

Teresa Burrola, CEO, and Richard Sandoval, Deputy Manager

## PUBLIC PARTICIPATION

Members of the public are welcome and may place items on the agenda of any board meeting. The items must be directly related to fair (35th DAA) district business. Request for placement must be made in writing and delivered to the fair office no later than 5:00 p.m. on the twelfth (12<sup>th</sup>) business day prior to the board meeting. Items placed on the agenda by the public will be for information and discussion so that the board may be advised of the views of the community. While the board values the participation of the public, the board president reserves the right to limit the time for public comment to a maximum of five (5) minutes per speaker in order to proceed with the agenda of the day and/or to place the item on the agenda (as an action item) of a subsequent meeting. Pursuant to the American with Disabilities Act, individuals who, because of a disability, need special assistance to attend or participate in any 35th District Agricultural Association Board or Committee meetings, or in connection with other Merced County Fair activities, may request assistance at the Merced County Fair Office, 900 Martin Luther King Jr Way, Merced, CA or by calling (209) 722-1506. Requests should be made one (1) week in advance whenever possible. As required, Meeting Notice & Agenda are posted at [www.mercedcountyfair.com](http://www.mercedcountyfair.com). For additional information, contact the Merced County Fair at [info@mercedcountyfair.com](mailto:info@mercedcountyfair.com) or (209) 722-1507.

## MEETING AGENDA

All matters noticed on the agenda, in any category, may be considered for action. Any item not so noticed may not be considered/discussed. Items listed on the agenda may be considered in any order at the discretion of the President.

- A. CALL TO ORDER:
- B. PLEDGE OF ALLEGIANCE:
- C. ROLL CALL OF DIRECTORS:
- D. INTRODUCTION OF GUESTS & STAFF:

## MISSION STATEMENT

The Merced County Fair promises to meet the needs of our community by providing a fun, safe venue to celebrate our area's agricultural heritage, discover new technology and be entertained.

- E. **CONSENT AGENDA:** *(Discussion/Action by Board)* All items on the consent agenda are to be approved in one motion unless a board member requests separate action on a specific item.
1. Review and approval of September 2023 Minutes
  2. Review and approval of September 2023 Financial Reports
  3. Review and approval of September 2023 Cash Expenditures
  4. Review and approval of September 2023 Contracts/Rental Agreements
- F. **COMMUNITY RELATIONS/PUBLIC COMMENT:** Public comment is a right granted to the public. It is reserved for items that are not listed on the agenda but are under this Board's jurisdiction. Please be informed that public participation under Public Comment will be limited to five (5) minutes per speaker, with a maximum of twenty minutes to each subject, unless extended by the Chairperson and in accordance with state law, the Board will not comment or otherwise consider such Public Comment item for business until and unless such item has been properly noticed at a future meeting. Public comments on items listed elsewhere on the agenda will be heard as that item is being considered.
- G. **REPORTS AND INFORMATION:** *(Informational)*
1. Correspondence
  2. Committee Reports
    - a. Livestock Committee
    - b. Still Exhibits Committee
  3. Deputy Manager's Report
  4. CEO Report
  5. Friends of the Merced County Fair Report
- H. **OLD BUSINESS:** *(Discussion/Action by Board)*
1. Merced Pavilion HVAC Project – Update
  2. CVC/CVT Shade Structure Construction – Update
  3. Livestock Exhibitor and Parents Code of Conduct
- I. **NEW BUSINESS:** *(Discussion/Action by Board)*
1. Approval of Grant Agreement 23-0585-000-SG \$37,000 Operational Allocation and \$1,700 Training Allocation for a total of \$38,700
  2. Approval of plans for the Friends of the Fair restroom project in The Lodge

**MATTERS OF INFORMATION:** *(Informational)* No discussion/debate on topics introduced under the Matters of Information will be permitted. No action will be taken on such a comment at this time, as the law requires formal public notice prior to any action on an agenda item.

1. Director Comments
  2. Next Board Meeting Information:
    - a. Regular Board Meeting November 15, 2023
    - b. Agenda Items: Items for discussion and/or action to be listed on the next regularly scheduled board meeting agenda.
- K. **ADJOURNMENT:**

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## 2023 Meeting and Holiday Calendar

Board Meetings	Holidays – Office Closure
January 9, 2023 - Regular Board Meeting	January 2, 2023 - New Year's Day
February 13, 2023 - Regular Board Meeting	January 16, 2023 - Martin Luther King Jr
March 15, 2023 - Regular Board Meeting	February 20, 2023 - President's Day
April 19, 2023 - Regular Board Meeting	March 31, 2023 - Cesar Chavez Day
May 17, 2023 - Regular Board Meeting	May 29, 2023 - Memorial Day
June 7-11, 2023 - Annual Fair and (if needed) Special Board Meetings	July 4, 2023 - Independence Day
June 21, 2023 - Board Meeting, Fair Critique	September 4, 2023 - Labor Day
July 19, 2023 – Regular Board Meeting	November 10, 2023 - Veterans Day
August 16, 2023 - Regular Board Meeting	November 23-24, 2023 – Thanksgiving
September 20, 2023 - Regular Board Meeting	December 25, 2023, Christmas – Office Closed from December 25, 2023, to January 1, 2024
October 18, 2023 - Regular Board Meeting	
November 15, 2023 - Regular Meeting*	
December 20, 2023 - Regular Meeting and Annual Meeting	

**Please note - Board meetings will be on the 3<sup>rd</sup> Wednesday of each Month**

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