

# REGULAR AND ANNUAL MEETING NOTICE

35<sup>th</sup> District Agricultural Association/Merced County Fair  
900 Martin Luther King Jr Way  
Merced, CA 95341  
(209) 722-1506 • Fax (209) 722-3773  
Website: [www.mercedcountyfair.com](http://www.mercedcountyfair.com)  
Notice to Public: November 24, 2021

## MEETING NOTICE

The 35<sup>TH</sup> DAA Board of Directors will be holding their annual and regular monthly fair board meeting via Zoom on

**Monday, December 13, 2021**

**Meeting Schedule:**

**Finance Committee 2:15 p.m.**

**Board Meeting 3:00 p.m.**

**Join Zoom Meeting**

<https://us02web.zoom.us/j/88111940800?pwd=OEZ6OGNQb2d0bHpRUDk5STRWaE1rUT09>

**Meeting ID: 881 1194 0800**

**Passcode: MercedFair**

**One tap mobile**

**+16699009128,,88111940800#,,, \*6467797221# US (San Jose)**

**Dial by your location**

**+1 669 900 9128 US (San Jose)**

**Meeting ID: 881 1194 0800**

**Passcode: 6467797221**

**Find your local number: <https://us02web.zoom.us/j/88111940800>**

## BOARD OF DIRECTORS

Carol Silva (President), Kim Rogina (First Vice President), Vicky Banaga (Second Vice President)  
Mark Erreca, Lori Gallo, Emily Haden, Luis Lara and Mark Pazin

## STAFF

Teresa Burrola, CEO

## PUBLIC PARTICIPATION

Members of the public are welcome and may place items on the agenda of any board meeting. The items must be directly related to fair (35th DAA) district business. Request for placement must be made in writing and delivered to the fair office no later than 5:00 p.m. on the twelfth (12<sup>th</sup>) business day prior to the board meeting. Items placed on the agenda by the public will be for information and discussion so that the board may be advised of the views of the community. While the board values the participation of the public, the board president reserves the right to limit the time for public comment to a maximum of five (5) minutes per speaker in order to proceed with the agenda of the day and/or to place the item on the agenda (as an action item) of a subsequent meeting. Pursuant to the American with Disabilities Act, individuals who, because of a disability, need special assistance to attend or participate in any 35th District Agricultural Association Board or Committee meetings, or in connection with other Merced County Fair activities, may request assistance at the Merced County Fair Office, 900 Martin Luther King Jr Way, Merced, CA or by calling (209) 722-1506. Requests should be made one (1) week in advance whenever possible. As required, Meeting Notice & Agenda are posted at [www.mercedcountyfair.com](http://www.mercedcountyfair.com). For additional information, contact the Merced County Fair at [info@mercedcountyfair.com](mailto:info@mercedcountyfair.com) or (209) 722-1507.

## MISSION STATEMENT

The 35<sup>th</sup> District Agricultural Association strives to maintain and promote its' facilities in a manner that encourages year-round use and to annually produce a fair that showcases the area's agriculture and other talents of the culturally diverse communities.

---

## **MEETING AGENDA**

All matters noticed on the agenda, in any category, may be considered for action. Any item not so noticed may not be considered/discussed. Items listed on the agenda may be considered in any order at the discretion of the President.

- A. **CALL TO ORDER:**
- B. **PLEDGE OF ALLEGIANCE:**
- C. **ROLL CALL OF DIRECTORS:**
- D. **INTRODUCTION OF GUESTS & STAFF:**
- E. **CONSENT AGENDA:** *(Discussion/Action by Board)* All items on the consent agenda are to be approved in one motion unless a board members requests separate action on a specific item.
  - 1. Review & Approval of October 11, 2021 Board Minutes
  - 2. Review & Approval of October and November 2021 Cash Expenditures
  - 3. Review & Approval of October and November 2021 Financial Reports
  - 4. Review & Approval of October and November 2021 Contracts/Rental Agreements
- F. **COMMUNITY RELATIONS/PUBLIC COMMENT:** Public comment is a right granted to the public. It is reserved for items that are not listed on the agenda, but under this Board's jurisdiction. Please be informed that public participation under Public Comment will be limited to five (5) minutes per speaker, with a maximum of twenty minutes to each subject, unless extended by the Chairperson and in accordance with state law, the Board will not comment or otherwise consider such Public Comment item for business until and unless such item has been properly noticed at a future meeting. Public comments on items listed elsewhere on the agenda will be heard as that item is being considered.
- G. **REPORTS AND INFORMATION:** *(Informational/Action by Board)*
  - 1. Correspondence: (Informational)
    - a. CDFA Letter October 22, 2021 Fiscal Year 2021/2022 Fair Training Reimbursements
    - b. CFSA Letter October 16, 2021 regarding insurance rates.
  - 2. Committee Reports:
    - a. Small Animal Committee (Action item)
  - 3. CEO Report: (Informational)
    - a. Report on November Managers Conference
    - b. Report on IAFE Convention
    - c. First Round PPP Loan Update
    - d. Training Requirements
    - e. Other
  - 4. Friends of the Merced County Fair Report
- H. **OLD BUSINESS:** *(Discussion/Action by Board)*
  - 1. Merced Pavilion HVAC Project
  - 2. CVC/CVT Shade Structure

### **MISSION STATEMENT**

The 35<sup>th</sup> District Agricultural Association strives to maintain and promote its' facilities in a manner that encourages year-round use and to annually produce a fair that showcases the area's agriculture and other talents of the culturally diverse communities.

---

- I. **NEW BUSINESS:** *(Discussion/Action by Board)*
  1. Adopt a resolution to continue with Zoom board meetings due to Covid-19
  2. Annual Election of Officers
  3. Annual Contract Delegation of Authority
    - a. Rental Agreements
    - b. Standard Agreements
    - c. Judging Agreements
  4. Annual Bank Signature Authority
  5. Outstanding Checks 2018 through 2020
  
- J. **MATTERS OF INFORMATION:** *(Informational)* No discussion/debate on topics introduced under the Matters of Information will be permitted. No action will be taken on such comment at this time, as law requires formal public notice prior to any action on an agenda item.
  1. Director Comments
  2. Next Board Meeting Information:
    - a. Regular Board Meeting January 10, 2022
    - b. Agenda Items: Items for discussion and/or action to be listed on the next regularly scheduled board meeting agenda.
  
- L. **ADJOURNMENT:**

### 2021 Meeting and Holiday Calendar

Board Meetings	Holidays – Office Closure
November 8, 2021 Regular Meeting	November 11, 2021 - Veterans Day
December 13, 2021 Regular & Annual Meeting	November 25-26, 2021 – Thanksgiving
	December 25, 2021, Christmas – Office Closed
	December 20, 2021 to December 25, 2021

### 2022 Meeting and Holiday Calendar

Board Meetings	Holidays – Office Closure
January 10, 2022 - Regular Board Meeting	January 3, 2022 - New Year's Day
February 14, 2022 - Regular Board Meeting	January 17, 2022 - Martin Luther King Jr
March 14, 2022 - Regular Board Meeting	February 21, 2022 - President's Day
April 11, 2022 - Regular Board Meeting	March 31, 2022 - Cesar Chavez Day
May 9, 2022 - Regular Board Meeting	May 30, 2022 - Memorial Day
No June Regular Board Meeting	July 4, 2022 - Independence Day
June 8-12, 2022 - Annual Fair and (if needed) Special Board Meetings	September 6, 2022 - Labor Day
June 20, 2022 - Board Meeting, Fair Critique	November 11, 2022 - Veterans Day
July 11, 2022 – Regular Board Meeting	November 24-25, 2022 – Thanksgiving
August 8, 2022 - Regular Board Meeting	December 25, 2022, Christmas – Office Closed
September 12, 2022 - Regular Board Meeting	December 26, 2022 to January 1, 2023
October 10, 2022 - Regular Board Meeting	
November 14, 2022 - Regular Meeting	
December 12, 2022 - Regular Meeting and Annual Meetings	

#### **MISSION STATEMENT**

The 35<sup>th</sup> District Agricultural Association strives to maintain and promote its' facilities in a manner that encourages year-round use and to annually produce a fair that showcases the area's agriculture and other talents of the culturally diverse communities.