

**35th DISTRICT AGRICULTURAL ASSOCIATION
MERCED COUNTY FAIR**

900 Martin Luther King Jr Way, Merced, CA 95341

(209) 722-1507

Info@mercedcountyfair.com

www.mercedcountyfair.com

Board Meeting Notice

Posted: December 7th, 2023

The 35th DAA Board of Directors will be holding their regular monthly meeting on Wednesday, December 20th, 2023 in the El Capitan Building (Rock House)

Meeting Schedule:

Finance Committee 2:15 p.m.

Board Meeting 3:00 p.m.

BOARD OF DIRECTORS

Vicky Banaga, President, Mark Erreca, Lori Gallo, Emily Haden,
Luis Lara, Mark Pazin, Kim Rogina, and Carol Silva

STAFF

Teresa Burrola, CEO

Richard Sandoval, Deputy Manager

PUBLIC PARTICIPATION

While the Board values the participation of the public, the Board reserves the right to limit the time for public comment to a maximum of three (3) minutes per speaker in order to proceed with the agenda. Public comment must be related to Open Meeting Laws for DAAs.

All meeting notices, agendas, and materials considered by the Board during the meeting will be available during the meeting.

The agenda and notices will also be available on the website at

www.mercedcountyfair.com

AMERICANS WITH DISABILITIES ACT

Those persons wishing to attend the meeting and who may require special accommodations pursuant to the provisions of the Americans with Disabilities Act are requested to contact the Fair Office at (209) 722-1507

For more information concerning this meeting contact:

The Fairgrounds office at (209) 722-1507

**35th DISTRICT AGRICULTURAL ASSOCIATION
MERCED COUNTY FAIR**

900 Martin Luther King Jr Way, Merced, CA 95341

(209) 722-1507

Info@mercedcountyfair.com

www.mercedcountyfair.com

BOARD MEETING AGENDA

Items listed on this agenda may be considered in any order at the discretion of the Board Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board. Public Comments will be accepted on Agenda items at the time each item is considered by the Board. Comments are limited to three (3) minutes.

CALL TO ORDER – BOARD CHAIR

INTRODUCTION OF GUESTS

ROLL CALL VOTE

1. Declaration of Quorum
2. Approval of Absences
 - a. Absences for November
Director Haden and Director Pazin
 - b. Absences for December

PUBLIC COMMENT:

While the Board values the participation of the public, the 35th DAA Board reserves the right to limit the time for public comment to a maximum of three (3) minutes per speaker in order to proceed with the agenda. Public comment must be related to Open Meeting Laws for DAAs. All meeting notices, agendas, and materials considered by the Board during the meeting will be available during the meeting. The agenda and notices will also be available on the website at www.mercedcountyfair.com, under <https://www.mercedcountyfair.com/board-admin>

CONSENT AGENDA: (Discussion/Action by Board) All items on the consent agenda are to be approved in one motion unless a board member requests separate action on a specific item.

1. Review & Approval of November 29, 2023, Meeting Minutes
2. Review & Approval of November 2023 Cash Expenditures
3. Review & Approval of November 2023 Financial Reports
4. Review & Approval of November 2023 Contracts/Standard Agreements/Rental Agreements
 - a. One-year extension on the contract due to COVID - S&S Promotion, Merced Speedway

REPORTS AND INFORMATION: (Informational)

1. CEO Report
2. Friends of the Merced County Fair Report

**35th DISTRICT AGRICULTURAL ASSOCIATION
MERCED COUNTY FAIR**

900 Martin Luther King Jr Way, Merced, CA 95341

(209) 722-1507

Info@mercedcountyfair.com

www.mercedcountyfair.com

MATTERS OF INFORMATION: (Informational)

1. Correspondence

COMMITTEE REPORTS: (Discussion/Action by Board)

1. Committee Reports
 - a. Amend list of Judges
 - b. Combined Committee Meeting of December 5, 2024 - Report for Small Animal & Horse Show, Livestock and Auction Committees

NEW BUSINESS (Discussion/Action by Board)

1. Annual Nomination and Election of Officers
2. Annual Contract Delegation of Authority
 - a. Rental Agreements – Authorize CEO Burrola and Deputy Manager Sandoval to sign Rental Agreements up to \$35,000.
 - b. Standard Agreements – Authorize increase from \$35,000 to \$50,000 for CEO Burrola to sign Standard Agreements
 - c. Judging Agreements – Authorize CEO Burrola to sign Judging Agreements
 - d. Annual Bank Signature Authority
 - 1) Operating – CEO Burrola, Directors Lara, Pazin, and Silva
 - 2) Payroll – CEO Burrola, Deputy Manager Sandoval, Directors Lara and Silva
 - 3) Premium – CEO Burrola and Director Pazin
 - 4) Auction – CEO Burrola and Director Pazin
 - 5) Facsimile Signature for Premium and Auction Director Pazin
 - 6) Any check over \$15,000 must have two signatures.
3. Approval of Rental Rate Increases
4. Preferred Parking Pass Policy

OLD BUSINESS: (Discussion/Action by Board)

1. CVC/CVT Shade Structure Construction – Update
2. Resiliency Project – Update

CLOSING COMMENTS

1. Director's Closing Comments
2. CEO's Closing Comments

**35th DISTRICT AGRICULTURAL ASSOCIATION
MERCED COUNTY FAIR**

900 Martin Luther King Jr Way, Merced, CA 95341

(209) 722-1507

Info@mercedcountyfair.com

www.mercedcountyfair.com

TOPICS FOR THE NEXT AGENDA

1. Agenda Items for discussion and/or action to be listed on the next regularly scheduled board meeting agenda.
2. Next Board Meeting: **Wednesday, January 17, 2024**

ADJOURNMENT

Those persons wishing to attend the meeting and who may require special accommodations pursuant to the provisions of the Americans with Disabilities Act are requested to Fair Office at (209) 722-1507, or info@mercedcountyfair.com